

Jefferson County Nutrition Project Council
Minutes of Meeting
4/25/2017

Call to Order

The meeting was called to order at 2:02 p.m.

Roll Call

No quorum could be established since insufficient council members were present. All present parties stayed for an informal discussion of the following information.

Present: Janet Gerbig, Watertown; Barbara Natrop, Palmyra; Carol Ellingson, Jefferson.

Also Present: Sharon Olson, Leigh Fritter, staff; and Senior Dining Program Managers: Joy Clark, Patti Hills, Julie Schultz, Jennifer Meyer, and Paula Jacobs. Mary Roberts, as an interested community member; Audrey Postel, interested in representing the Fort Atkinson meal site, Carol O'Neil interested in representing the Johnson Creek meal site.

Certification of Compliance with Open Meetings Law

Olson certified compliance.

Review of the Agenda

The agenda was reviewed.

Communications

Leigh Fritter, Nutrition Program Supervisor, shared the interest of Audrey Postel, and Carol O'Neil's in becoming Nutrition Project Council members. Fritter also discussed the need for volunteer home delivered meal drivers for the Palmyra and Sullivan/ Rome sites. Olson and Fritter discussed the upcoming WAND conference that they would be attending in Stevens Point.

Citizen Comments

Mary Roberts stated that she attended the meeting because she was concerned about nutrition for all ages and was interested in seeing what the County's Senior Dining Program did for the older adult population. Audrey Postel discussed being a volunteer at the Fort Atkinson meal site, and she feels that she can help to represent the population at the Fort Meal site. Carol O'Neil discussed being a volunteer for the Johnson Creek meal site and having experience on other boards which made her interested in becoming a Nutrition Project Council member.

Discuss New Heating Packs

Leigh Fritter, Nutrition Program Supervisor, discussed new heating packs that were purchased for meal delivery routes. Julie Schultz, Palmyra site manager stated that she felt that they did not get warm enough.

Jennifer Meyer, Lake Mills site manager, stated that the new heating packs worked very well to keep the hot food hot, though she needed to flip the heating pack midway through the heating process to ensure that both sides were hot.

Discuss Council Roles and Responsibilities

Fritter reviewed with the Council Members the Nutrition Advisory Council, Council roles and responsibilities as well as the Jefferson County Nutrition Project Council By-Laws. Article 6 of the By-laws is that they shall be reviewed by Project Council members annually.

Roundtable Discussion and Updates

Julie Schultz stated that she would like to see less repetition of some items on the menu such a pineapple. She stated that one meal contained pineapple in the entrée and as the serving of fruit. The group discussed the variance between counties process of procuring foods; such as the difference between having meals catered and other counties having meals cooked on-site. Joy Clark Jefferson manger, and Patti Hills, Watertown dining site manager stated that they have been notified by participants that they are happy with the meals provided through Feil's Catering.

Adjourn

The meeting was adjourned at 3:35 p.m.

Respectfully submitted,

Leigh Fritter, Nutrition Program Supervisor
Aging & Disability Resources